



Spartan Chemical Company, Inc.

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Training Information

Market Segment:

Building Service Contractors, Education, Government, Healthcare, Lodging_Hospitality, Other

Title:

PROCEDURE TO ROUTINE CLEAN A CHAPEL

Check If Applicable: Rx Procedure None
 Cleancheck Procedure

Tools & Materials Needed:

1. Custodial cart
2. Clean cloths
3. Cleaner-disinfectant
4. Spray bottle with cleaner-disinfectant
5. Dust mop
6. Mop bucket & wringer
7. Spray Buff & bottle
8. Dusting tool
9. Floor polisher
10. Gloves and goggles

Procedures:

DAILY:

Put on gloves and goggles.

1. Empty waste receptacles.
2. Damp dust all sills and ledges.
3. Spot clean the walls.
4. Check with your supervisor before cleaning the altar area.
5. Dust mop hard floor surfaces.

TWICE WEEKLY:

1. Damp mop all hard floor surfaces.
2. Spray-buff only scuffed, marked, or dull areas of the floor coated with the floor finish. Dust mop after spray-buffing.

WEEKLY:

1. Dust vertical furniture surfaces.
2. Polish wood furniture.

