



## Spartan Chemical Company, Inc.

1110 Spartan Drive, Maumee OH 43537

Phone: (800) 537-8990

www.spartanchemical.com

### Training Information

**Market Segment:**

Government, Healthcare, Other

**Title:**

#### HOW TO ROUTINE CLEAN A NURSES' STATION

Check If Applicable:  Rx Procedure  None  
 Cleancheck Procedure

**Tools & Materials Needed:**

- A. Cleaning cart
- B. Clean cloths
- C. Spray bottles
- D. Mop Bucket and wringer
- E. Mop bucket for clear rinse
- F. Wet mop and handle
- G. Floor machine equipped with buffing pad
- H. Vacuum
  - I. Dusting tool
- J. Dust pan and lobby broom
- K. Dust cloths
- L. Dust mop, handle and frame
- M. Trash can liners
- N. "Wet floor" sign
- O. Gloves and personal protection equipment

**Products:**

- 1. Cleaner disinfectant
- 2. Dust mop/dust cloth treatment
- 3. Spraybuff in trigger sprayer
- 4. Carpet stain remover

**Procedures:**

- I. Purpose of Cleaning the Nurses' Station
  - A. To reduce the risk of spreading nosocomial infections.
- II. Procedure for Routine Cleaning a Nurses' Station
  - A. Put on gloves and personal protection equipment.
  - B. Empty and disinfect waste receptacles.
  - C. Clean all exposed surfaces of the furniture in the nurses' station using a soft, clean cloth and cleaner/disinfectant solution in a trigger sprayer.

- D. Damp dust all sills and ledges with a cleaner/disinfectant.
- E. Spot clean walls, doors, and partitions with a cleaner/disinfectant.
- F. Damp dust all metal surfaces with a disinfectant solution and wipe dry to avoid spotting.
- G. Dust mop all hard surfaces with a clean, treated dust mop. Pick up soil with dust pan and lobby broom.
- H. Place "Wet floor" signs in area to be cleaned.
- I. Using a wet mop and cleaner/disinfectant solution, damp mop all hard floor surfaces. Refer to the procedure "How to Wet Mop/Disinfect Floors".
- J. On carpeted floors, vacuum traffic patterns and check for spots. Do spot cleaning as necessary.
- K. Spraybuff scuffed, marked or dull areas of floors. Refer to the procedure "How to Spray Buff a Floor".

### III. Weekly Procedure

- A. Vacuum all carpeted areas completely.

### IV. Notes on Cleaning Nurses' Stations

- A. If area is being heavily utilized by medical staff, move to next unoccupied area.
- B. This procedure does not include the cleaning of any medical or technical equipment stored in the nurses' station.