



## Spartan Chemical Company, Inc.

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### Training Information

**Market Segment:**

Healthcare, Other

**Title:**

#### HOW TO CLEAN EMERGENCY AREAS

Check If Applicable:  Rx Procedure  None  
 Cleancheck Procedure

**Tools & Materials Needed:**

- A. Cleaning cart
- B. Cleaning cloths
- C. Wet mop and handle
- D. Mop bucket and wringer
- E. Dust pan and lobby broom
- F. Putty knife
- G. Dust mop, handle and frame
- H. Measuring cup
- I. Trash can liners
- J. Biohazard bags
- K. "Wet floor" signs
- L. Gloves and personal protection equipment

**Products:**

- 1. Cleaner/disinfectant
- 2. Dust mop/dust cloth treatment
- 3. Paper towels

**Procedures:**

- I. Purpose of Cleaning Emergency Areas
  - A. The Emergency area functions 24 hours a day at high levels of dirt and contamination.
  - B. Routine cleaning helps reduce the spread of nosocomial infections.
  - C. As needed cleaning must be performed throughout the day.
- II. Procedures for Cleaning Examining Rooms and Observation Rooms
  - A. Put on gloves and personal protection equipment.

- B. Clean and disinfect towel dispensers. Restock supply of towels.
- C. Clean with an appropriate cleaner/disinfectant and a clean cloth:
  - 1) counter tops
  - 2) examining tables
  - 3) window sills
  - 4) stools
  - 5) chairs
  - 6) I.V. poles
  - 7) scales
  - 8) foot stools
- D. Wash down any splashes on walls with a disinfectant solution, following the Bloodborne Pathogen Standard.
- E. Clean and disinfect the sink. See the procedure "How to Clean Sinks" for details.
- F. Disinfect wastebaskets with a germicidal solution. Remove the trash liner. Wipe inside and out with a disinfectant and a clean cloth. Dry and install a new liner.
- G. Dust mop floors with treated mop. Pick up dirt with dirt pan and lobby broom.
- H. Place "Wet floor" signs in area to be cleaned.
- I. Wet mop floor with cleaner/disinfectant. Measure concentrate accurately using measuring cup or dilution equipment.

### III. Procedure for Cleaning Utility Room

- A. Clean and disinfect clinical hopper and bedpan sterilizer with cleaner/ disinfectant in a trigger sprayer and a clean cloth.

### IV. Procedure for Cleaning the Doctors' Room

- A. Follow procedures for "How to Clean an Office".
- B. Clean, disinfect and remake the doctor's bed.

### V. Procedures for Cleaning the Waiting Room

- A. Follow procedures for "Lobbies and Visitor's Areas".

- B. Observe Bloodborne Pathogens Standards when cleaning any blood spills or other potentially infectious materials.

VI. Procedures for Cleaning Restrooms

- A. Follow procedures for "How to Clean Public Restrooms".