



Spartan Chemical Company, Inc.

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Training Information

Market Segment:

Building Service Contractors, Education, General Manufacturing, Government, Healthcare, Lodging_Hospitality, Other, Retail

Title:

FIVE POINT CARPET CARE PROGRAM

Check If Applicable: Rx Procedure None
 Cleancheck Procedure

Tools & Materials Needed:

- A. Walk off mats, exterior and interior
- B. Exterior broom
- C. Litter devices: trash can and cigarette urn
- D. Vacuum cleaner, HEPA filter recommended for health care
- E. Extraction machine
- F. Clean white towels

Products:

- 1. Dust mop/dust cloth treatment
- 2. Carpet spotter(s)
- 3. Carpet extraction cleaner
- 4. Carpet protector/dirt repellent

Procedures:

- I. Purpose of Five Point Carpet Care Program
 - A. The image and cleanliness of the facility is judged by the public areas first.
 - B. A good prevention program can lengthen the time between extensive cleaning procedures
- II. Five Point Program and Procedures
 - A. Prevention
 - 1. Sweep or vacuum:
 - a. Parking lot weekly
 - b. Entrance walkway daily
 - c. Interior and exterior walk-off mats daily
 - d. Spray walk-off mats with dust mop/dust cloth treatment to attract dirt before it gets into the facility
 - 2. Exterior mat criteria
 - a. Good scraping characteristics
 - b. 4-6 feet long for best results
 - c. 90% of soil is tracked in from outside
 - 3. Interior mat criteria
 - a. Good moisture retention

- b. 12 - 15 feet long for best results
 - 4. Litter devices at the front door
 - a. Trash can
 - b. Cigarette urn
- B. Vacuuming
 - 1. All carpet should be vacuumed daily.
 - 2. Heavy traffic areas should be vacuumed two times daily, if needed.
 - 3. HEPA filter recommended for health care.
- C. Spot and stain removal.
 - 1. Treat spots as soon as discovered.
 - 2. Use an all purpose carpet spotter for most stains.
- D. Carpet cleaning
 - 1. Interim
 - a. Common interim cleaning options are
 - 2. Bonnet cleaning
 - 3. Extraction done without agitation
 - 4. Restorative
 - a. Extraction done with agitation
- E. Protection
 - 1. Apply carpet protection product on clean, dry carpet.
 - 2. Prolongs the carpet's ability to resist soiling.
 - 3. Increases soil removal during vacuuming.